

UMADD Mini-Grant

For implementaion of evidence-based prevention programs on college-related drinking problems.

http://www.umadd.org/UMADD-Mini_grants/UMADD-Mini_Grants.html

Thanks to the generous support of the CarMax Foundation, MADD is offering qualifying groups a mini-grant to help implement evidence-based prevention programs that focus on college-related drinking problems on campuses and/or in the surrounding communities.

Priority for funding will be given to applications that:

- incorporate the UMADD projects recommended on this website
- projects that seek to change environmental factors (laws, policies, enforcement) or populations (student body, anyone under 21) versus projects that seek individual behavior change (motivational speaker, crashed car exhibit, basic alcohol education)
- include partnership with multiple groups, both on campus and in the community
- support or enhance law enforcement efforts

Mini-grants awards:

- have a maximum of \$500
- will be reimbursed upon project completion (with original receipts)
- require a completed project evaluation

Who Can Apply

Mini-grants are available to:

- UMADD student-groups
- New groups who have applied to become a UMADD group
- Active student groups
- Approved students
- Campus or community law enforcement working on college-related initiatives
- Campus/community partnerships working on college-related initiatives
- Faculty, including Alcohol, Tobacco and Other Drug (ATOD) or other campus prevention coordinators
- Applicants at least 18 years of age or older

We encourage projects that infuse creativity into proven strategies. First priority will be given to applicants pursuing UMADD-specific projects but other ideas will be considered based on merit.

Mini-grant applicants will be notified of their acceptance and reimbursed following the event upon the receipt of their event evaluation.

Mini-Grant Policies and Procedures

When applying for a mini-grant, applicants will be required to:

- create a project timeline, including major goals and objectives
- select a project focus (underage/binge drinking or drunk driving)
- submit a complete budget

UMADD mini-grant funds can be used for a wide range of expenses. However as you are creating a mini-grant budget, be aware that some items are off-limits due to MADD's financial restrictions as a 501(c)(3), tax-exempt organization. Consider the following tips for approved or unapproved expenses:

YES:

- Snacks for law enforcement events (roll call, recognition, sobriety checkpoints)
- Award certificates or plaques for law enforcement recognition
- Equipment or tools for increasing law enforcement
- Meeting or planning supplies
- Mileage
- Promotional items for event (no more than 20% of budget)
- Meals for meetings or events
- Candles or supplies for Candlelight Vigil

NO:

- Unapproved or unbudgeted expenses (items must appear in mini-grant budget or be approved by MADD in advance)
- Salary
- Gift certificates, "door prizes" or other give-aways
- Credit card fees or interest charges
- Tips of more than 15% on meals or services

Other items to remember:

You pay for expenses up front and MADD will reimburse your expenses. Expenses over \$200 must be approved by National Program Coordinator before a transaction is made. All expenses **MUST** be documented with original receipts or invoices and sent to the [MADD Program Manager](#).

Your vendors can bill MADD National directly, with prior approval. If you have a large expense (like meals for a training or room rental for an event), indicate to the vendor that the bill can be sent directly to [MADD Program Manager](#).

Please fax the bid for the expense for approval first. (Fax 972-869-2206) Please note it will take between 10 days and two weeks to cut a check and send it to the vendor.

Upon completion of your project, you will:

- Be emailed a survey that must be completed and submitted on-line
- Mail original receipts and expense reimbursement form (provided later) to [MADD Program Manager](#)
- Receive your reimbursement within three-to-four weeks

Click here to apply: http://www.umadd.org/Mini_Grant-Application.html